Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)**
Name of the head of the Institution	**Dr.D.Rosi., M.A., M.Phil., B.Ed., Ph.D.,**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04352420153**
Mobile no.	**9486606375**
Registered Email	**principal@gcwk.ac.in**
Alternate Email	**gcwkprincipal@gmail.com**
Address	**Indira Gandhi Salai**
City/Town	**Kumbakonam**
State/UT	**Tamil Nadu**

Pincode	612001

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	09-Feb-2007
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	F KURUS MALAI SELVI M.Sc., M.Phil.,Ph.D.,
Phone no/Alternate Phone no.	04352901046
Mobile no.	9442861773
Registered Email	iqac@gcwk.ac.in
Alternate Email	fkmsjoe@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gcwk.ac.in/aqar/2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gcwk.ac.in/newsite/academic-calender-2018-2019.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	Three Star	65	2000	07-Feb-2000	06-Feb-2005
2	B	70	2006	21-May-2006	20-May-2011
3	B	2.61	2016	29-Mar-2016	28-Mar-2021

6. Date of Establishment of IQAC

07-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Review Meeting	15-Feb-2019 3	14
Academic and Administrative Audit	30-Jan-2019 6	12
NIRF Submission	05-Oct-2018 8	9
AQAR 2017-2018 Submission	27-Aug-2018 8	9
Academic Audit (Internal)	06-Aug-2018 6	6

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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College for Women (A) Kumbakonam	Autonomous	UGC	2019 1	16

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

 Internal Academic Audit carried out. On line submission of PG Admission Applications Automation of UG admission Software Outcomebased curriculum for UG PG courses formed. Introduction of M.Phil courses in Physics, Zoology Tamil. Internship program for PG courses introduced.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Old student tracking	Alumnae registration form added in website &Whatsapp group created
Applying NIRF	The data were uploaded for NIRF on 29.11.2018
Establishing earn while you Learn Scheme.	Partially implemented with conduct of college Bazaar
Internal Academic Audit for CIA	Internal Audit was done by Academic audit Committee

Getting Permanent affiliation	Permanent Affiliation received from Bharathidasan University for M.Sc., Mathematics, Physics, Computer Science, Zoology, M.A., Tamil, English, Economics, History and M.Com and all Shift II UG courses.
Starting New Courses	Proposal were sent for M.Phil., Commerce, Ph.D., in Physics and Diploma courses in Journalism in Mass Communication
To conduct an Internal Academic audit for the CIA and Model exam test paper and Mark register.	Conducted an Internal academic audit on 30-01-2019
To Submit the AQAR 2018-2019	The AQAR 2018-2019 to be submitted to NAAC on
To apply for NIRF	Submitted Date for NIRF on 05102018

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Academic Council	18-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	19-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently	Controller of Examination Office: The module

operational (maximum 500 words)	generates filled in examination application forms for all the students, prepares the seating arrangement, room sketch, and attendance sheets for conducting the semester examinations, generates hall tickets, prepares marks sheets for valuation, publishes results, and prints semesterwise and consolidated mark statements. Library: The module facilitates book issue, book return, Fine calculation, barcode generation, and stock maintenance. College office: This module generates Nominal roll for students and students Transfer Certificates. Staff details like service register (SR) and other details maintained in the office. Department: Students biodata and other related information are maintained in the department.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UATA	TAMIL	22/03/2019
BA	UAEN	ENGLISH	07/03/2019
BA	UAHS	HISTORY	03/01/2018
BA	UAEC	ECONOMICS	07/03/2019
BCom	UCCO	COMMERCE	07/03/2019
BSc	USMA	MATHEMATICS	07/03/2019
BSc	USCH	CHEMISTRY	31/08/2018
BSc	USPH	PHYSICS	07/03/2019

BSc	USZO	ZOOLOGY	07/03/2019
BSc	USCS	COMPUTER SCIENCE	07/03/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	TAMIL	22/03/2019	IDHAZHIYAL – 17TL1A1	22/03/2019
BA	ENGLISH	07/03/2019	PERSONALITY DEVELOPMENT–18EL3NMEC1	07/03/2019
BA	ECONOMICS	25/09/2018	ENTREPRENEURIAL DEVELOPMENT CELL– 18EC6EC3:A	25/09/2018
BSc	ZOOLOGY	07/03/2019	ORNAMENTAL FISH CULTURE–18Z5EC3:C	03/03/2019
BSc	GEOGRAPHY	07/03/2019	REMOTE SENSING AND GIS–18G5EC3:C	03/03/2019
BCom	COMMERCE	07/03/2019	BUSINESS COMMUNICATION–18COC305	03/03/2019
MA	ENGLISH	07/03/2019	ENGLISH LITERATURE FOR UGC EXAMINATION– P18EL4EC4	07/03/2019
MSc	ZOOLOGY	07/03/2019	AQUACULTURE–P18Z1EC1	07/03/2019
MCom	COMMERCE	07/03/2019	E–COMMERCE–P18CO3EC3:B	07/03/2019
MSc	GEOGRAPHY	07/03/2019	REMOTE SENSING GS&GNSS–P18G4EC4	07/03/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	COMPUTER SCIENCE	11/05/2018
PhD or DPhil	COMPUTER SCIENCE	11/05/2018
MPhil	TAMIL	18/08/2018
BSc	BOTANY	29/08/2018

| MPhil | ZOOLOGY | 12/03/2019 |
| MPhil | PHYSICS | 24/03/2019 |

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARTS	18/06/2018
BSc	SCIENCE	18/06/2018
BCom	COMMERCE	18/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	TAMIL	29
MA	ENGLISH	33
MA	ECONOMICS	32
MA	HISTORY	31
MCom	COMMERCE	31
MSc	PHYSICS	23
MSc	CHEMISTRY	24
MSc	ZOOLOGY	17
MSc	COMPUTER SCIENCE	54

MSc	MATHEMATICS	33

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1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The development of our college heavily depends upon well functioning feedback system. Feedback were obtained from various stakeholders including Faculty, Parents, Alumni and students for every year to help the individuals and to improve the performance and effectiveness of the institution Faculty Feedback is obtained from both the faculty members in our college and other institution who serve as external examiners and resource person and member of board of studies in various disciplines Parents Parents are important stakeholders of this system. Parents Teachers meeting is periodically conducted in this college and their suggestion are regularly obtained and analysed. The parent feedback is collected in the form of questionnaire. The following parameters are accommodated in the feedback ☐ Teaching faculty ☐ Infrastructure ☐ Library ☐ Facilities ☐ Environment ☐ Career guidance and placement Most of the Parents are happy with the course contents Alumni Feedback from alumni is collected every year. The alumnus has active representation in the board of studies meet and IQAC. The recommendation made by the alumni are subsequently discussed and approved.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	COMPUTER SCIENCE	100	4238	95

BSc	ZOOLOGY	90	4238	74
BSc	PHYSICS	80	4238	80
BSc	CHEMISTRY	80	4238	80
BSc	MATHEMATICS	120	4238	120
BCom	COMMERCE	120	4238	120
BA	ECONOMICS	127	4238	127
BA	HISTORY	288	4238	241
BA	ENGLISH	144	4238	124
BA	TAMIL	120	4238	120

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2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3567	602	168	168	168

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
168	168	4	6	8	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is implemented in the institution wherein students are assigned to a faculty member who acts as their mentor for the current academic year. Mentor regularly interact with the students and monitor their academic performance and attendance. The meeting of the tutorial ward is conducted every month, in which students meet their mentor for academic and personal issues students are counselled by the mentor subject faculty and head of the department for improving their academic performance and attendance. The student who has less attendance and missed her internal test is paid special attention from the mentor side. The students with many issues are asked to call parents for PTA meetings. The mentor of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. Students are supported and guided both in co-curricular and extracurricular activities. The mentors always maintain a record of the attendance and performance of the students. Mentors identify strengths as well as weaknesses of each student to encourage and support morally for higher achievements. To identify the students socio-economic background and suggest possible measures for development. To take remedial measures in case the student indulges in absenteeism or performs below the capacity and try to know the reasons for these and counsel if necessary by taking parents/guardians into confidence. To arrange for special tests/exams for subjects in which the student feels as difficult.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4169	168	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
180	168	12	0	72

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mrs.S.Rajarajeswari - State Level	Assistant Professor	Professor Rathna Award
2018	Dr.P.Veerasamy	Assistant Professor	Teaching and Research Excellency Award
2018	Dr.R.Gowri- International Level	Assistant Professor	Best Faculty Award, Best Researcher Award
2018	Dr.M.Govindarajan	Assistant Professor	Best Teacher Award

| 2018 | Dr.F.Kurus Malai Selvi | Associate Professor | Kalvi Bharathi Award From Lions Club |
| 2018 | Dr. W. Jayaseeli | Associate Professor | Kalvi Bharathi Award From Lions Club |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	TAMIL	II Semester/I Year	09/05/2019	22/05/2019
BA	TAMIL	IV Semester /II Year	08/05/2019	22/05/2019
BA	TAMIL	VI Semester /III Year	03/05/2019	22/05/2019
BA	ENGLISH	II Semester/I Year	09/05/2019	22/05/2019
BA	ENGLISH	IV Semester /II Year	08/05/2019	22/05/2019
BA	ENGLISH	VI Semester /III Year	03/05/2019	22/05/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and

displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
USCS	BSc	COMPUTER SCIENCE	95	95	100
USZO	BSc	ZOOLOGY	81	79	99
USPH	BSc	PHYSICS	76	63	91
USCH	BSc	CHEMISTRY	74	52	84
USMA	BSc	MATHEMAtics	110	110	100
UCCO	BCom	COMMERCE	112	104	96
UAEC	BA	ECONOMICS	107	107	100
UAHS	BA	HISTORY	207	199	98
UAEN	BA	ENGLISH	111	78	84
UATA	BA	TAMIL	107	107	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year				
Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	183	DAE-NBHM	1268000	108000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
AALUMAI THIRAN MAEMPAADU MATTRU NADAGA ELLAKKIYAM-WORKSHOP	TAMIL	08/03/2019
PADAIPILLIYAKKIYANGALIL MAMPAADU-WORKSHOP	TAMIL	14/02/2019
TAMIZHILI PEN-INTERNATIONAL SEMINAR	TAMIL	13/03/2019
LITERACY CRITICISM AND THEORY – WORK SHOP	ENGLISH	02/04/2019
EPIGRAPHIC TRAINING	HISTORY	22/03/2019
AWARENESS CAMP	ECONOMICS	25/09/2018

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
MATHEMATICS	1
PHYSICS	2
ZOOLOGY	3
GEOGRAPHY	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	1	2.4
International	MATHEMATICS	9	6.17
International	ZOOLOGY	32	2.94
International	COMPUTER SCIENCE	2	3.02
International	PHYSICS	11	2.7

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMPUTER SCIENCE	1
ZOOLOGY	5
CHEMISTRY	4
MATHEMATICS	3
ECONOMICS	12
TAMIL	40

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Supra pair wise connected and semi connected spaces.	Dr.R.Gowri A.K.R.Rajayal	International journal of computer engineering and technology	2018	3	Government College for Women (A) Kumbakonam	4
Strongly K continuous and completely K – Continuous function in ideal closure spaces	Dr.R.Gowri M.Pavithtra	International journal of management technologies and engineering. (Also published in international conference	2018	1	Government College for Women (A) Kumbakonam	2

		on latest innovation in engineering management, social science and education)					
Drone like dynamics of dromion pairs in the (2 1) AKNS equation	R. Radha, C. Senthil Kumar, K Subramanian, and T Alagesan	Computers Mathematics with Applications	2018	1		Government College for Women (Autonomous)	1
Haematological variables of Oreochromis mossambicas against Aeromonas hydrophila infection by using different breeds of cow urine distillate	V. Praveena R. Vinitha Dr. S. Venkatalakshmi	Indian Journal of Geo Marine Sciences	2018	4		Government College for Women (A) Kumbakonam	38

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Drone like Dynamic of Dromion Paris in the (21) AKNS Equations	R.Radha, C.Senthilkumar, K.Subramanian, T.Alagesan	Published in Computer and Mathematics with Applications	2018	0	1	Government College for Women (Autonomous)
Efficiency of Photoluminescence and Photocatalylic Properties of Mn doped ZnO2 nano	S.Akilandeswari G,Rajesh	Journal of Material Science :	2018	7	10	I. Departm ent of physics, Annamalai University,annamalai nagar-608002.

Particle by Facile Precipitation method		Materials in Electrons				II.Government college for women (A, kumbakonam.
Comparison Of Electrical Sensing Properties of Pure Sn and Zn doped Cuo Gas Sensor	S.Akilandeswari T.Hemalatha	IEEE Transaction on Instrumentation and Measurment	2018	7	2	I. Departm ent of physics, Annamalai University,annamalai nagar-608002. II.Government college for women (A, kumbakonam.
Auto -Suggesting Discharge Location System for Waste Water Treatment	Dr.R.Gowri M.Pavithtra S.Akilandeswari C.Bridhamalar	International Journal of Current Research and Modern Education	2018	7	1	I. Departm ent of physics, Annamalai University,annamalai nagar-608002. II.Government college for women (A, kumbakonam.
KContinuous Functions in Ideal Closure space	Dr.R.Gowri M.Pavithtra	International Journal of Advance in Mathematics	2018	9	0	Government College for Women (A) Kumbakonam

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	52	67	90	19
Presented papers	35	24	1	0
Resource persons	2	2	2	0

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3.5 - Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				

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3.6 - Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Murugan Gas Enterprises	Natural Gas(LPG) Savings Awareness programme-NSS Office	3	150
Menstrual Health department	NSS Officers Government college for women(A), Kumbakonam	3	300
College Market	NSS Officers Government college for women(A), Kumbakonam	150	1000
Highways safety week	CRC Officers	3	150
Solid waste Management	NSS Officers Government college for women(A), Kumbakonam	5	150
Anaemic Test(Camp)	NSS Officers Government college for women(A), Kumbakonam	60	150
Yoga Training	NSS Officers Government college for women(A), Kumbakonam	3	300

Ill-legal arrack abolish Awareness Programme	Under the Head of Sub-Collector	6	300
Personality Development	NSS Officers Government college for women(A), Kumbakonam	6	300
Diabetic Test	NSS Officers Government college for women(A), Kumbakonam	60	50

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best Essay-Presentation	2nd Price – Rs. 20,000	BABA ATOMIC RESEARCH CENTRE, MUMBAI	1

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Junior Chamber International (JCI)	NGO	Menstrual Hygiene for Women's Programme – Rally	3	284
Gaja Cyclone Relief Fund	NSS and staff club	Total amount of Rs. 83405/ was contributed to the 62 families at Palayankkottai Thiruvaarur(DT) and 22 our students.	65	812

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Publication of a paper with a Russian Scientist	4	-	3

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Bank	Banking	Indian Bank	19/06/2019	29/06/2019	1
School	Teaching	Sri Ramakrishna Aided School, Alavandhipuram	10/06/2019	14/06/2019	1
Hospital	Internship	Government District Head Quarters Hospital, Kumbakonam.	01/06/2019	15/06/2019	17
School	Teaching	Minerva Hr. Sec. School	26/06/2019	27/07/2019	11
Institute	Internship	CSC Computer Education Kumbakonam	27/05/2019	31/05/2019	29

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pertubuhan Waris an Tamil(Tamil Heritage Foundation) – Malaysia	09/01/2019	☐ Organize seminars, workshop, ☐ Collect tamil Folklore, ☐ Tamil Historical Myth and Symbol	120
Sacred Heart	09/01/2019	☐ To promote Cultural exchange between the	60

| College, Thiruppathur | | institutions □ To organize joint programmes documentary screening and workshop in Theatrical arts □ Create awarness through different forms of media | |

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2600000	2600000
7000000	7000000
3000000	3000000
34500000	34500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIPS –I NET 5.0	Partially	5.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17568	328000	559	150000	18127	478000
Reference Books	661	0	0	0	661	0
e-Books	3135000	0	0	0	3135000	0
Journals	17	24750	0	0	17	24750
e-Journals	6000	5900	0	0	6000	5900
CD & Video	23	0	0	0	23	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	246	72	13	0	48	19	59	4	35
Added	104	43	0	0	0	7	52	0	2
Total	350	115	13	0	48	26	111	4	37

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1290700	1290700	2600000	2600000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The College has an adequate infrastructure facilitating a conducive teaching and learning environment. Every year an annual budget is prepared for allocating funds for maintaining and utilizing the infrastructure facilities by the government. All the academic events such as conferences, seminars, workshops, guest lectures, student symposiums/competitions, staff meetings, etc. are conducted in a seminar hall and open assembly hall. CCTV cameras were installed at various places on the campus for vigilance. Laboratory: The stock register is maintained in all departments. Annual stock verification is done every year by a committee constituted by the Principal. Follow up action is taken on the committee's recommendations. Language Lab is to enrich the communication skill in English for the students. General Library: The Library is kept open from 10.00 am to 5.00 pm. on all working days. The Library is partially automated. Annual internal stock verification is done regularly. The Library Committee monitors all the activities of the Library. Sports Facility: A Director and the Physical instructor take care of all the sports activities of the college. A systematic procedure is adopted for the purchase and maintenance of sports goods and other facilities. Special coaches are appointed for coaching the sports students in various games. The college students participate in state-level and University level intercollegiate tournaments every year. Both staff and students utilize the gymnasium and other facilities. Computers: All departments have computers with all their accessories. Computer literacy programme (CLP): Noncomputer science students learn the fundamentals of computers through computer literacy programmes and acquire practical knowledge of computers in the CLP lab. Classrooms: In order to make optimum use of the classrooms and other infrastructure facilities, the college functions in two shifts –Shift-I - forenoon and Shift-II – Afternoon. The PWD department takes care of the maintenance and repair of the buildings and the electrical system. RO drinking water facility is

available. Campus cleanliness: The entire campus is cleaned regularly with the help of our own support staff.

https://www.gcwk.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SCHOLARSHIP	4441	17134821
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Library Orientation Programme for Fresher (2018-2019)	17/08/2018	1300	Librarian
Soft Skill Development – Skill Saathi Nation Wide Career Counselling Programme	26/02/2019	1155	ICT ACADEMY of Tamilnadu Chennai
Bridge Course	21/06/2018	1300	TANSCHE
Secret of Success Win your Weakness	16/07/2018	4015	Fynn Soft – Madurai
Career Development Skill	04/10/2018	1300	EMasters Skill Development Manager Centre
TNPSC free coaching	01/09/2018	150	Nalandha IAS academy

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| 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year |

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	TNPSC Coaching	4	0	0	0
2018	Placement cell off campus (Infosys)	83	83	3	3
2018	Placement cell off campus (Wipro)	50	50	1	1
2018	Ward Meeting Association Activities	160	160	14	14

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
14	14	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
GOOD HANDS FACILITY MANAGEMANT SERVICES, SRIPERUMBUTHUR, KANCHIPURAM	41	41	INFOSYS	83	3

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	49	BA., MA.,	Tamil	Government Arts College (A) Kumbakonam	MA., Ph.D.,
2018	25	BA.,	English	Government Arts College (A) Kumbakonam	MA
2018	120	MA., M.Phil., Ph.D.,	History	Government College for Women (A) Kumbakonam	M.A, M.Phil, Ph.D

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Ball Badminton	Inter Collegiate	10
Cross Country	AVVM Sri Poondi Pushpam College	2
Shuttle	J.J College, Pudukkottai	4
Kho-Kho	SRC, Trichy	12
Ball Badminton	Annai College of arts and science Kumbakonam	10
Foot Ball	Bishop Heber, Trichy	20

Atheletics	National College, Trichy	2
Weight Lifting And Power Lifting	Poombugar College	6
Interuniversity Players	South Zone	10
Open Meet -Tournament Athletics	Kudavasal Sports Club Tournament	14

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	BABA Atomic Research centre - II Prize Rs.20,000	National	0	1	U18ZO1E012	Jina sruthi
2019	Rolling Shield	National	0	1	2543	R.Roja
2019	Rolling Shield	National	0	1	2646	S.ShanmugaPriya

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a well functional Student Union. The union functions as per the constitution of the GCWK. The College holds a general election to form the students' union body. The body is elected by the bonafide students of the college for one academic year. The union has ten office bearers to look after different aspects concerning students. The Student Union along with the college administration has actively solved many problems of the students. Efforts are being taken to form the Student Union to cater to the needs of the students. The activities carried out by the union in an academic session are as follows Fresher's welcome and Final Year students Farewell functions, Different Social Activities and Represents the College in various university/state/national level events like the Teacher's Day and other competitions. The students have been given due representation in various academic and administrative bodies of the College. The various academic and administrative bodies which have student representation on them are as follows: IQAC, Hostel Committee,Anti Ragging Committee, Fine Arts Committee, Sports Committee, and the regular activities

of the GCWK, it is actively involved in all other academic and co-curricular activities of the college, like organizing seminars and workshops events like the celebration of Independence Day and Republic Day college cleanliness drive, etc. The Principal has conducted the meeting with Student Union members and representative of the departments to address the grievance of the students 1. If any grievance appears from the students, they will drop the application in the Grievance letter Box near to the principal cabin. 2. The Union will responsible for the disciplinary mechanism of the students 3. Ragging should not be allowed. Every department has an Association in which student representatives play major roles in organizing various academic-oriented activities, including seminars, quiz programmes, and other competitions, etc. All the NSS volunteers assist the NSS officers and other college authorities in conducting all functions in the college. This exposure, through Part-V extension activities, helps the students in enhancing their organizational skills, leadership qualities, and other traits to strengthen their personality.

5.4 - Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College Alumni association supports the college in many ways. • Non-teaching staff like lab assistants, office assistants, watchman, gardener, sweeper, etc are being appointed by OSA for the smooth functioning of the college. • To meet the inadequacy of teaching staff, five guest lecturers were appointed and the salary was paid out of OSA funds. • Fine arts competition among the students of the arts and science colleges of the integrated Trichy, Thanjavur, and Nagapattinam districts were conducted on the memorial of the first principal of our college, Tmt. Radha and prizes were distributed. • Proficiency prizes are given to the UG and PG of the Arts and Science out gone students. From this year, silver medals were distributed as prizes. • The OSA conducts the convocation days for the outgone students and facilitates the students on that day.

5.4.2 – No. of registered Alumni:

1474

5.4.3 – Alumni contribution during the year (in Rupees) :

147400

5.4.4 – Meetings/activities organized by Alumni Association :

RADHA Memorial day- 28.09.18 Convocation day – 23.02.19

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing Body, members of the college are Principal as its Ex-Officio Member, Regional Joint Director (State Government Nominee), UGC nominee, Educational expert, industrial expert, and senior faculties of our college, which is the highest decision making authority in the College. It lays down the policies and guiding principles to realize the vision and mission. In order to have an effective academic administration, a hierarchical structure of leadership has been set up with the Principal as the head at the top rung and Heads constituting the second rung. In addition to this, the following committees are constituted with senior faculty members to help in the day to day running of the College. • Academic Council • Curriculum Development Cell • Planning and Evaluation Committee • Admission Committee • Examination Committee • Internal Quality Assurance Cell • Research Committee • Academic Audit Committee • Library Committee • Grievance Appeal Committee • Fine Arts Committee • Sports committee • Women Cell • Students Welfare Committee • Anti-Ragging Committee etc.,

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	☐ The Boards of Studies of all the departments constituted with the members drawn from industry, academics, alumni and professionals in addition to the departmental faculty. ☐ Self-learning portions are included in the syllabi. ☐ Continual up-gradation of the faculty members is facilitated by encouraging their participation in refresher courses, faculty development programmes, conferences, seminars and workshops. The knowledge gained/updated is reflected in the curriculum to suit the current requirements and the recent developments in their respective fields of study. ☐ Courses focus on employability, entrepreneurship and skill development are included in all the programmes. ☐ The syllabi include components that would enable the student to appear for NET, SET and other competitive examinations. ☐ Curriculum Development includes both in developing new programmes and courses and revision of existing programmes. ☐ Board of Studies meeting had been organized with internal faculty members to review the resolutions made in the previous year Board of Studies meeting with external experts. Revisions were made based on the

	availability of the textbooks and other practical difficulties in implementation of the syllabus framed and revised in the previous year. ⬜ Feedback was received about the present curriculum and suggestion for further development from students, alumnae, parents and subject experts visiting the college for various purposes. ⬜ The internship was included in PG curriculum as a non CGPA course with 2 credits. ⬜ Finally, the curriculum and individual courses are presented in the Academic Council for their final approval.
Teaching and Learning	⬜ At the beginning of the academic year, teaching plans are prepared by the teachers as per the academic calendar. ⬜ Proficiency prizes given to Students to encourage first and second toppers of Part I,II,III and Part IV. ⬜ Language-based bridge course for first-year students. ⬜ Students are encouraged to use Library and other IT facilities for preparing their assignments, seminars and Competitive Examinations. ⬜ ICT enabled Teaching and Learning. ⬜ Field Trips, Industrial visits and Educational tours. ⬜ All Faculty members are encouraged to handle ICT enabled Teaching tools. ⬜ Feedback received from the students are analyzed by the teachers on the spot which eventually helps in revisiting and revising the syllabus, improving facilities in classrooms/Laboratories thereby bringing changes in the teaching and learning methodologies.
Examination and Evaluation	• The procedures for the conduct of semester examinations and central valuation are evolved by the controller of examinations in consultation with the examination committee. • There is a provision for improvement, re-valuation, re-totaling and transparency of answer scripts for UG and PG. • The instant examinations are conducted for the students who have arrear in only one paper, within 15 days of the declaration of final semester results. • The performance of students in each course is evaluated in terms of percentage of marks and finally converted into Cumulative Grade Point Average (CGPA). • The processes such as preparation of the seating arrangement, room sketch and attendance sheets for conducting the semester examinations, generation of hall tickets, preparation of marks sheets for valuation, publishing results and printing semester-wise and consolidated mark statements have been automated. P Continuous internal Assessment held on a regular basis P Bar code stickers were used for dummy numbering of PG Answer sheets P OMR sheets were used for Examination of PG self study course P Objective type questions were evaluated using OMR software and Scanner P Single Valuation for UG, PG and M.Phil., Programmes P The passing minimum was made as 40 for UG and 50 for PG Programmes P Analysis of result and in time Publications P The College council has decided to restructure the internal marks composition as follows ⬜ I CIA II CIA – 7

	Marks ☐ Model Exam – 8 Marks ☐ Assignments/Seminars – 5 Marks /Quiz/Group Discussion ☐ On the spot study/Model making/ Creativity Writing – 5Marks Total 25 Marks P Self-study courses to create awareness to write NET/SET/CSIR and to earn additional credits.
Research and Development	☐ Our faculty members continuously involved in research activities and registered for 41 Ph.D. scholars also encouraged to adopted research and 6 PhD scholars are awarded. ☐ Faculty members are encouraged to apply for major/minor research projects from various funding agencies. ☐ Monetary incentives are given to the research guides for the guidance and supervision of M.Phil and Ph.D. scholars pursuing both part time and full time research work. ☐ FIST (fund for improvement of ST infrastructure) in Level 1category proposal submitted.
Library, ICT and Physical Infrastructure / Instrumentation	Library ☐ The library is enriched with near about 20527 books, current and back volumes of reputed journals, thereby serving the students and staff members of the college. ☐ Subscription to e-journals through INFLIBNET enabled-NList ICT ☐ LCD Projector, Interactive Board, Visual Digitalizer etc. ☐ Well Equipped English language lab. ☐ ICT enabled seminar hall for effective teaching. Physical Infrastructure ☐ Two new buildings Anbu Building with 12 class rooms and MGR Building with 15 Class rooms. ☐ Sports – Physical Education Department Block with 4 Rooms – RUSA Fund. ☐ MGR block with 12 class rooms and 2 laboratories ☐ Encompassing a Gym and indoor game Court. ☐ Photocopying facilities inside the campus. ☐ CCTV facility for enhanced vigilance.
Human Resource Management	Students: ☐ To give exposure in culture, Entrepreneurship, writing skills, public speaking, sports, seminar defense along with academics. ☐ Different co-curricular activities were emphasized for the development of the personalities of the students. ☐ Students are encouraged to participate in intercollegiate technical and non – technical events. ☐ Staff ☐ At the start of the academic year, the entire staff is grouped into different committees for the smooth functioning of the institution. ☐ Staff was encouraged and granted dually leave to participate in the conference, seminars, workshops, FDP, refresher and orientation courses, and short term courses. ☐ Staff was also encouraged to organize national/international conferences, seminars, and workshops, etc. ☐ The various responsibilities are coordinated with academic activities. ☐ Best teacher award introduced to cultivate research and other responsibilities
Industry Interaction / Collaboration	☐ Introduction of internship to establish interaction with the industries for PG students.

Admission of Students	☐ Rules and regulations for admission as lead by the affiliating university and state government are strictly followed by the college. ☐ Government rules for reserved categories are strictly maintained. ☐ Online submission of PG Admission application. ☐ Fully automated admission for Under Graduate students ☐ Admission is done free and fair and on merit basis. ☐ Prospectus is published with detailed information on various courses. ☐ The admission procedure of this college is transparent and fair. ☐ The merit/rank list is displayed in notice board well in advance of the date of admission. ☐ The admitted students are registered under Bharathidasan University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To introduce new courses like M.Phil in Physics, Zoology, computerized and Tamil. • New office building.
Administration	• The administration process of the institute is computerised. • Circulars from the Principal, notifications/information brochure of all the academic/extra-curricular events/activities are posted on the college official group WhatsApp number.
Finance and Accounts	☐ To introduce online payment of paying examination fees for students. ☐ Accounts are maintained in excel software. ☐ Scholarship application to be uploaded online. ☐ Salaries for the teaching and non-teaching staff members are made through ECS. ☐ Public Financial Management System (PFMS) account is maintained to receive funds from the Government and other funding agencies.
Student Admission and Support	☐ The entire admission procedure has been conducted online with the help of very user-friendly software. ☐ Hall tickets and the semester results can be downloaded from the college website.
Examination	☐ Online-Payment of examination fees and several initiatives moving to an era of e-governance. ☐ The system generates filled-in examination application forms for all the students, prepares the seating arrangement, room sketch, and attendance sheets for conducting the semester examinations, generates hall tickets, prepares marks sheets for valuation, publishes results, and prints semester-wise, and consolidated mark statements.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	13	16/11/2018	06/12/2018	8
Short Term Course	2	24/12/2018	30/12/2018	8
Faculty Development Programme	3	27/11/2018	17/12/2018	8
Faculty Development Programme(BDU)	2	27/11/2018	27/11/2018	8
Refresher Course Pondicherry University Pondicherry	2	04/12/2018	24/12/2018	8
Refresher Course Madras University Chennai	2	08/11/2018	28/11/2018	8
Refresher Course Madras University Chennai	1	02/05/2018	14/05/2018	8
Orientation Programme Pondicherry University Pondicherry	1	01/12/2019	28/12/2019	5
Refresher Course	1	19/06/2018	09/07/2018	5
Short Term Course	3	26/11/2018	02/12/2018	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan facilities through college cooperative society, Advance to meet festival expenditure, Health check-up and eye check-up camps, Health Insurance Scheme, Sports facility, Honouring retiring faculty members with gold coin, Maternity leave with salary for women faculty members, Day care centre maintained to take care of faculty children.	Loan facilities through college cooperative society, Advance to meet festival expenditure, Health check-up and eye check-up camps, Sports facility. Day care centre maintained to take care of non teaching staff's children.	Scholarship and Financial aid for poor students, Providing Noon meal for poor students by teaching staff, Training programmes for competitive exams and employability, Students counselling centre. Free legal aid. Day care centre maintained to take care of student's children.

6.4 - Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external financial audit is being conducted every year by a team deputed by the Accountant General office, mainly focused on central Government funds. Similarly, the external financial audit is being conducted every year by a team deputed by the Directorate of Collegiate Education, focused on both state and central Government funds. After this audit, the review of the audit is done by the Financial advisor/Chief Accounts Officer from the department of collegiate education. In addition to this periodical financial audit is being conducted every month through "Reconciliation" by the District Treasury Office. Interdisciplinary Annual stock/account verification is done by inter-department staff members at the end of every academic year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

No Data Entered/Not Applicable !!!

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**		**Yes**	**Academic Auditing Committee -Government College for women Kumbakonam**
Administrative	**Yes**	**State Government Accounts General Audit**	**Yes**	**Annual Verification Officers**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

 PTA Funds for the appointment of GL, Support Staff, and Office Assistant. Parents – Teacher Association meeting is conducted once a semester. A large number of parents attended the meeting and expressed the views about their wards with respect to their students, sports, and other extracurricular activities. Parents felt happy with the infrastructure of the college, quality of teaching and k Different programmes conducted by the college. Feedback was collected in the form of a questionnaire.

6.5.3 – Development programmes for support staff (at least three)

 Rules for Government Servant Income Tax and Pension calculation Computer training programmes E-mail and other related aspects.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

 Internship Automation software for examination Computerization of student admission process

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**Yes**

	c)ISO certification		No
	d)NBA or any other quality audit		No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Lakshmi Electronics	28/02/2018	28/02/2018	28/02/2018	100
2019	Gemini Scientific Chennai	15/02/2019	15/02/2019	15/02/2019	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Green Initiatives: The college has initiated paperless work by going in for automation in areas such as online application, creation of students' database, online fee payment, and disbursement of staff salary through ECS.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating

	advantages and disadvantages	contribute to local community					students and staff
2018	0	1	26/11/2018	6	Gaja Cyclone Relief Fund	Relief Materials to Gaja Cyclone Victims 62 families, 22 students	877

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Student Hand Book	18/06/2018	Value Education and Moral Education Classes conducted, Student Mentoring system (Tutorial Ward System) rigorously followed, Awareness programmes on social evils, health and hygiene and national priorities imparted through extension activities, Gender Studies Course – To promote gender equality, Environment Studies Course – To create an awareness on conserving our environment.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Secret of Success and Win your Weakness	16/07/2018	16/07/2018	4015

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

 E-Waste Management Plastic-free Reduction in the number of animals used for dissection by using virtual dissection Careful disposal of toxic chemical and animal waste

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title: Internship 2. Goal: • The student should have designated learning goals and should be able to reflect upon the entire internship experience in terms of the knowledge gained. • Enhance and/or expand the students knowledge of a particular area(s) of the subject. • Assist the students

development of employer-valued skills such as teamwork, communications, and attention to detail. • Acquired new learning through challenging and meaningful activities • Demonstrated professional skills in the workplace • Built and maintained positive professional relationships • Demonstrated awareness of community and/or organizational issues. 3. The Context • The framework of this practice revolves around the first-hand appraisal of the working of the industry by students so that it enhances their domain knowledge and keeps them up to date. • During the Internship a student will be challenged to adapt both personally and professionally. • To identify, clarify and/or confirm professional direction as it relates to academic studies and future career path • Developed self-understanding, self-discipline, maturity, and confidence • Developed strong networking/mentoring relationships. 4. The Practice The internship opportunities are hosted for the final year PG students. Students go to the industry/ organization to work on a real-time project on vacation for a period of 2 weeks. The need for such an internship is identified at many levels. Firstly, the student sees value in the internship since it will help supplement their studies with industry-relevant examples as well as enable them to gain knowledge of subjects. The student notifies the placement/career service team of the need for such an internship. After the completion of the internship, students submit a report to the institute and industry. The t report includes the details of the activities carried out by the student. The industry and the students give feedback about each other to the institute. The feedback helps in the improvement of the internship program in the next cycle. 5. The Evidence of Success This programme is a morale booster and competition enhancer for students. The qualitative measurement is more fitting than a quantitative one. Such programme improves the spirit of competition, improves the participation mentality among students. This programme has made students to exhibit their talents in the most impactful way. 6. Problem Faced and resources required 1. Identifying the industry within the domains of energy, infrastructure, and transportation that is most suitable for students 2. There are not enough companies to meet a huge internship requirement around our area. 7. Outcome 2018-2020 batch of 331 Post Graduate students completed and acquired knowledge S.No Department No of Students 1. Tamil 29 2. English 33 3. Economics 32 4. History 31 5. Commerce 31 6. Physics 23 7. Chemistry 24 8. Zoology 17 9. Computer Science 54 10. Mathematics 33 11. Geography 24 Total 331 Best Practice – II TITLE: Social Responsibility – Relief for Gaja cyclone Goal: To help the people who were affected by Gaja Cyclone The Content: 1. Need-based materials like Tarpaulin, torches, bedsheets, mosquito coils, buckets, candles, etc were distributed to i) 62 families of one of the most affected area, the village of Palayamkottai, Tiruvarur district, TamilNadu and ii) 22 students of our college who hail from the most affected areas of Gaja cyclone. 2. Re-examinations with exam fee exemption was conducted for the 14 students who were not able to attend the semester examinations due to the Cyclone. The Practice: Fund was raised from the teaching faculty, non-teaching staff and students of our college to an extent of Rs. 83405/-. Three staff members were nominated to identify the affected area and a team of staff went to the village and distributed

the relief materials. Evidence of Success: 1) Receipts and Expenditure statement 2) Photos of the event Problems encountered and resources required: The need couldn't be matched with the relief materials acquired. The materials were distributed to the villagers proportionately. Outcome: The staff and students were able to understand the responsibility towards society. It was a motivating factor that education is for the purpose of serving the nation not only during calamities but during our entire life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gcwk.ac.in/newsite/best_practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Background: Government College for Women(A) Kumbakonam is the second women's college in the state that started in 1963. The institution was inaugurated by the Philanthropists' of the city with a great vision of Rural Women Empowerment through higher education. Distinctiveness: Being a 57 years old institution, the college is bestowed with a strong Alumni Association. It is a Registered Body. It is providing financial assistance for various activities of the college and smooth administration. In honor of the first principal, who has been considered as the foundation stone of the institution, in her name Radha Memorial Day is celebrated by the Old Student Association. Her tireless work and sacrifice to erect this Government institution is recognized by each individual including staff and students of the college. It includes an inter-collegiate Fine Arts Competition, to promote cultural values among students. The OSA is run by senior staff members who are all alumni of this institution.

Provide the weblink of the institution

http://www.gcwk.ac.in/newsite/distinctiveness.php

8.Future Plans of Actions for Next Academic Year

 To enhance the number of classrooms in the department. To organize workshops/seminars for students and teachers for the enhancement of academic efforts. To promote the research activities among the teaching faculties. To start new courses. To organize more cultural sports and extracurricular activities of the students. For Fresher's orientation programme to be included for UG. To establish a common instrumentation facility for fostering in-house research and providing consultancy.