

UNIT : III

WRITING

There are three stages in teaching writing in the classroom:

- ★ Pre-Writing
- ★ While-Writing
- ★ Post-Writing

⇒ Writing process is recursive

⇒ Writing should be integrated with the other skills in classroom teaching

⇒ Give learners creative writing tasks

Writing mean :

This outline will use 'writing' to describe written communication: letters, essays, resume etc.

Written communication is different from oral communication.

Writer first prepare, then write, then revise and correct their work.

Pre-writing stage prepare learner to write:

- ★ It presents or discusses the topic of the writing.
- ★ It gives necessary language skills
- ★ It integrates writing with other skills
- ★ It helps learners develop the ability to write effectively.

In the post-writing stage learners revise their work.

⇒ The post-writing stage is very important for longer or more structured writing like essays or research papers.

check
⇒ The content or information of the writing is correct.

⇒ Writing is appropriately structured and considers the audience.

⇒ Spelling, grammar, punctuation and capitalization are correct.

⇒ Different people may revise the writing and provide feedback:

* The teacher can use a system of codes to indicate mistakes or problems.

* Peers can read and edit the writing.

* Peer editing requires some practice.

* Teachers can ask peers to use a checklist or rating scale to focus on important issues.

⇒ Writers should correct errors and problems themselves.