

**Government College for Women (Autonomous),
Kumbakonam – 612001
Internal Quality Assurance Committee Meeting - (2025 - 2026)
GCWK / IQAC / 2025-2026 / 01 / 09.07.2025**

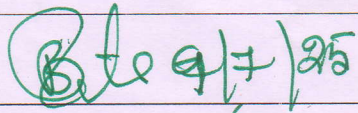
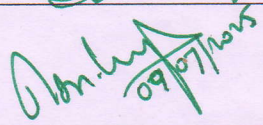

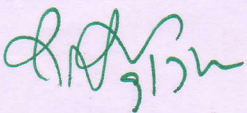
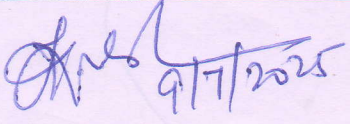
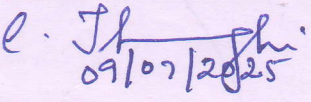
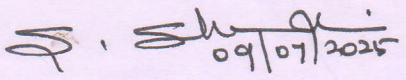
**Date: 09.07.2025
Time: 10.00 AM**

Venue : IQAC Room

MINUTES OF THE MEETING

Dr.S.Venkatalakshmi, Head of the department of Zoology, has taken over the charge as IQAC Coordinator from the academic year 2025-2026 onwards for a period of three years. The Internal IQAC Members met and discussed the immediate actions to be undertaken.

1. The External academic and administrative audit for the academic year 2024-2025 has to be conducted.
2. The work for submission of AQAR for 2024-2025 can be initiated with the Data Capturing Committee.
3. The IQAC meeting with External experts has to be planned.

S. No	Category	Name	Signature
1.	Chairperson	Dr. B.Pramila, Principal	
2.	Coordinator	Dr.S.Venkatalakshmi, Associate Professor and HOD, Dept. of Zoology.	
3.	Senior Teachers	Dr. S.Ahila Associate Professor and HOD, Dept. of Tamil.	
4.		Dr. R.Radha, Associate Professor and HOD, Dept. of Physics.	
5.		Dr.F.Kurus Malai Selvi Controller of Examinations & Associate Professor and HOD, Dept. of Computer Science.	
6.		Mrs. C.Thenmozhi Deputy IQAC Coordinator & Assistant Professor, Dept. of English.	
7.		Dr. S.Sundareswari Assistant Professor, Dept. of Computer Science.	

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Internal Quality Assurance Committee Meeting - (2025 - 2026)

GCWK / IQAC / 2025-2026 / 02 / 14.07.2025

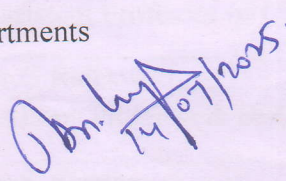
Date: 14.07.2025

Venue : IQAC Room

Time: 10.00 AM

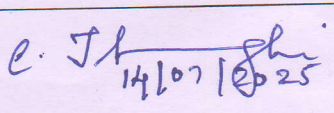
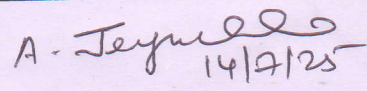
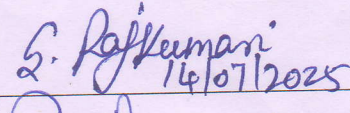
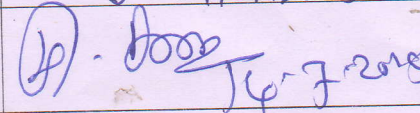
MINUTES OF THE MEETING

1. The Data capturing committee and the IQAC Coordinator discussed on the strategies for data collection and AQAR Submission.
2. The Members of the data capturing committee were shuffled for the convenience based on prior experience.
3. It has been decided to request provide one staff member for each criterion from all the departments


IQAC Coordinator


Principal

Data Capturing Committee:

Criteria	Criterion Managers	Signature
I	Mrs. C.Thenmozhi Deputy IQAC Coordinator & Assistant Professor of English.	 14/07/25
	Dr.A.Jeyachitra Assistant Professor of Commerce	 14/7/25
II	Dr.S.Rajkumari Associate Assistant Professor & H.O.D of Mathematics	 14/07/2025
	Dr. M. Kala Associate Assistant Professor of History	 14-7-2025

III	Dr.Thilagavathi Assistant Professor of Physics	<i>D. Thilaga</i> 14/7/2025
	Dr. T.Tamilmathi Assistant Professor of Commerce.	<i>T. T. Mathi</i> 14/07/25
IV	Dr. B. Anusuya Associate Professor & HOD of Geography	<i>B. Anusuya</i> 14/7/2025
	Dr. D. Soumady Assistant Professor of Zoology	<i>D. Soumady</i> 14/07/25
V	Mrs. P.P. Sujatha Assistant Professor of History	<i>P.P. Sujatha</i> 14/7/25
	Dr. S. Renuka Assistant Professor of Physics	<i>S. Renuka</i> 14/7/25
VI	Dr.A.V.Kavitha, Associate Professor of Zoology	<i>A.V. Kavitha</i> 14/07/2025
	Dr.M.Maheswari Assistant Professor of Commerce.	<i>M. Maheswari</i> 14/7/25
VII	Dr.G.Rajeswari, Assistant Professor & HOD of English	<i>G. Rajeswari</i> 14/07/2025
	Dr.S. Geetha, Assistant Professor of Geography	<i>S. Geetha</i> 14/7/25

**Government College for Women (Autonomous),
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Internal Quality Assurance Committee Meeting - (2025 - 2026)
GCWK / IQAC / 2025-2026 / 03 / 25.07.2025**

Date: 25.07.2025

Venue : IQAC Room

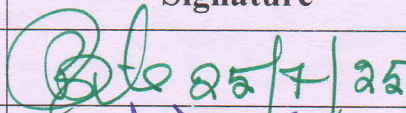
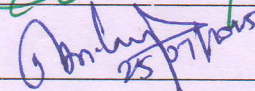
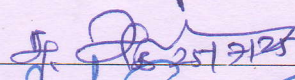
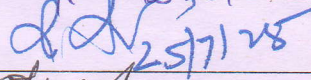
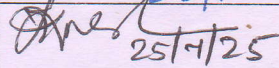
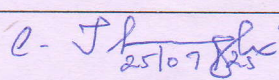
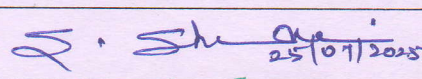
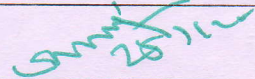
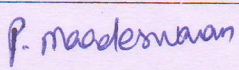
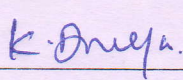
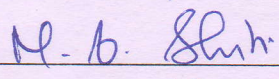
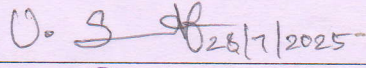
Time: 10.00 AM

MINUTES OF THE MEETING

1. Centre for IKS should be created and activities should be carried out through IKS. Possible changes in the curriculum can be implemented based on IKS.
2. Courses attainment calculation can be done by using software at a very cheaper rate through consultancy.
3. Every Department can think of implementing micro level consultancy like Developing Websites, Small printing shop, Blood identification camps etc.
4. Every Department should analyse the results and must take remedial steps accordingly.
5. Research Ethics policy has to be revised and framed based on the contemporary needs.
6. One Fellowship per department can be given to promote research for a period of two years and selection criteria can be framed accordingly.
7. Faculty Development Program has to be conducted for 5 days as per UGC norms and assessment should be done. Minimum of 2 FDP per year for all faculties and one FDP per year per department (wise) can be conducted.
8. Government online Internship should be encouraged.
9. Energy Audit can be done by certified External agencies like NABCP.
10. Field studies can be carried out in all programmes at least at the micro level.
11. Alternate energy resources like windmill or biogas can be implemented.
12. Steps will have to be taken for implementing school linkage programmes to improve the enrolment.
13. Out gone M.Sc Zoology students or self help group women can be utilized for maintaining Vermicompost units maintained by department of Zoology and they can be paid from the examination fund.

14. Online Quiz has to be introduced as one of the CIA components replacing practicum. In external examination, one question can be asked at K5/K6 level.
15. For implementing health and wellness course, a Health and wellness club can be started in all departments.
16. Workshop for e-content development can be organized for faculty.
17. The college can explore the possibility of patenting M.Sc Projects.

Student's Suggestion : 1. Training for competitive examination

S. No	Category	Name	Signature
1.	Chairperson	Dr. B.Pramila,	
2.	Coordinator	Dr.S.Venkatalakshmi,	
3.	Senior Teachers	Dr. S.Ahila	
4.		Dr. R.Radha,	
5.		Dr.F.Kurus Malai Selvi	
6.		Mrs. C.Thenmozhi	
7.		Dr. S.Sundareswari	
8.	External Experts	Dr. P.Mariappan	
9.		Dr.P.Maadeswaran	
10.		Dr. A.Vimal Jerald	Online -
11.	Employer/Industrialist	K.Durga	
12.	Alumnae	Dr.M.A.Shanti	
13.	Student Representatives	U.Sabana Afrin	
14.		V.Theshalini	